

CAA2017 ANNUAL GENERAL MEETING

Held on Wednesday, March 15th
opened at 17:52 in SCE auditorium, Georgia State University, Atlanta

Minutes

- 1) (Draft) Minutes of the CAA2016 Annual General Meeting held on March 31st 2016, Oslo, Norway
Accepted as an accurate record.
- 2) Matters arising
None.
- 3) Chairman's report
Gary Lock gave personal reflections on his time as chair. Gary made a list of all major achievements and changes of CAA during his terms in office. He discussed the worrying aspects of current political situations.
The AGM thanks Gary for his work as chair and Gary is offered an honorary lifetime membership.
- 4) Membership Secretary's report
314 people attended the Atlanta conference. 50% of these are from the US. CAA now has 350 members, with a 50/50 split in regular/concessionary members. Since last year we keep information about members' field of expertise in the membership database.
- 5) Treasurer's report
John Pouncett is excused and his written report is read out by Gary.
The balances of the CAA bank accounts on 30th December 2016 were:
€13,230.17 (current account)
€5,329.76 (savings account)
An audited report will be submitted to the ESC after Atlanta.

A discussion was held about APCs: at last year's AGM we agreed to set up a fund to support CAA members in covering APCs of the CAA journal, and that regular travelling bursaries would not be impacted so we cannot access this money for the APC fund. The AGM is asked to increase the membership fee by a maximum of 10% to create this fund. A vote is held after discussion.

Questions from the AGM:

Will the proposed increase start for CAA 2018? Yes.

Can the APC be raised for those who have more funding? Or can we introduce a CAA premium membership? An issue with this is that it would have to be negotiated with the publisher, who will likely prefer to stick with a single APC price.

Is the application and acceptance procedure for the bursary made blind? We expect so but the procedure is still under development.

Vote: Is the AGM in agreement in principle?

Result: the motion is carried unanimously.

- 6) Publication Officer's report

Presentation of the editorial board 2017-2018: Matthias Lang, Daniel Loewenborg, Jeffrey Glover, Arianna Traviglia.

Activities 2016-2017: the CAA2013 proceedings are finally available online; digital archive in Tuebingen work continues and problems related to metadata will need to be solved; CAA2016 proceedings experienced delays due to late reviewers.

Ambitions for 2017 and beyond: CAA2018 proceedings will be POD for the first time; we apply for having proceedings indexed by Scopus; we hope to finish the digital archiving in Tuebingen.

7) Launch of CAA journal

The details of the new journal of CAA are presented by Philip Verhagen.

There will be an open call to be part of the editorial board for 5 positions. 12 invited members are already presented.

The new CAA journal website is presented: <http://journal.caa-international.org/>

The twitter account of the journal is presented: [@JournalCAA](https://twitter.com/JournalCAA)

8) Student/Low Income report

James Miles presented the changes introduced this year to the bursary application procedure. The bursary committee is thanked for their work. Jeffrey is thanked for his help in getting the bursary money in time. 44 applications were made in total and were awarded between 255eur and 490eur. 68% of applicants were female. Most applications were from the US and UK. Over 50% of bursaries were awarded to people who never attended a CAA International conference before. For next year, more bursary money will be applied for from external funding bodies, including a funded maritime archaeology workshop.

9) Outreach officer's report, and presentation and vote on the validity of CAA's new social media policy (attached)

Ulla Rajala's report was read by Gary.

CAA has three social media account in Facebook, Twitter and LinkedIn. Our LinkedIn group provides the largest platform with 1957 members. Facebook page currently has 564 likes, up from 440 in the late March 2016. Twitter account has 595 followers.

The audience is mainly English-speaking. In Twitter 30 % of the followers are from the UK and 20 % from the US. Larger non-Anglo-Saxon groups are from Spain and Italy. Our followers are 63 % 25 to 34-year olds, but evenly male and female. In Facebook the fans are 53 % male and 25 % 25 to 34-year olds. The Facebook demographics are slightly more varied than in Twitter. The largest group of fans comes from Italy with the UK, Poland, the US and Germany following. English is however the main language and overall the lingua franca of CAA in social media.

Discussion: an Instagram account was suggested. This will be considered by the ESC and outreach officer.

Vote on the social media policy.

Result: Unanimously accepted.

Philip Verhagen reports on the CAA sessions organised at WAC in Kyoto. It was partially successful, it was a fun experience but if we wish to have this kind of event more regularly then it would be better to have people dedicated to coordinating this.

10) Discussion on a future CAA ethics policy / code of conduct

A session was held on 15/03/2017 to discuss this. We decided to go ahead and draft a code of conduct and ethics policy, led by a working group. The membership is requested to contact the secretary if they wish to be part of this working group.

11) CAA's online platforms (website, OCS, OJS)

We are looking into the future of our online platforms together with our webmanager Hembo Pagi, in light of increasing costs related to the launch of the new journal.

12) Presentation new Special Interest Group (SIG) on computational tools used by archaeologists.

Lutz Schubert presents a new SIG that aims to increase communication between archaeologists and computer scientists, to gather the knowledge needed to develop tools for archaeology. They have a website: archaeology.digital

Vote on the creation of the new SIG.

Result: SIG voted in unanimously.

13) Presentation new SIG on Education and Training.

Stephen Stead presents a new SIG on education, training, and outreach. This is an outcome of a session at WAC. What is the list of things we want people to know about our discipline? He calls for CAA members who want to be involved in the development of resources. They plan to organise workshops and develop learning materials.

Vote on the creation of the new SIG.

Result: SIG voted in unanimously.

14) Report SIGs

Joan Barceló reports on the Complex systems SIG. They organised sessions, they hosted two-day workshops in Oslo and Atlanta, and they plan to continue this next year. They hope to organise additional courses outside CAA. Roundtables are organised to discuss the subject. They are in contact with specialists in different fields and chairing sessions at difference conferences, aiming to connect different communities.

15) Election of ESC officers (to take effect at the end of the AGM).

The present Chair, Gary Lock, is stepping down.

The present secretary, Tom Brughmans, has served his first of two terms.

Candidates were invited to express an interest in these two posts by a deadline of 28 February 2017.

Candidates will present themselves to the membership at the AGM in two minutes exactly.

Axel Posluschny applied for the chair post, no-one applied for the secretary post.

Axel Posluschny presents himself for the post of chair and gave a short presentation. Result of vote: voted in unanimously.

Tom is voted in unanimously to a second term.

16) CAA2018 – Status of preparations and information for participants

Volker Hochschild and Matthias Lang present Tuebingen and their preparations.

The dates of the conference are 19-23 March 2018.

17) CAA2019 – Presentation of bid(s)

Łukasz Misk presents the bid for CAA Kraków 2019.

The conference will be held 24-26 April 2019.

Result of vote: voted unanimously in favour of CAA Kraków 2019.

18) CAA2020 and beyond - Bids are invited for 2020 and 2021.

No-one reported an interest.

19) Reports by national chapters

Ian Johnson for CAA AUS: they are organising a spring institute, have 75 members, CAA members are invited to take part in the spring institute.

Joan Barceló for CAA ES: a conference was organised in Barcelona, a course was organised on radiocarbon dating, working on integrating databases for the Iberian peninsula.

Stephanie Metz for CAA DE: 110 people attended their Hamburg conference, had a joint meeting with CAA NL-FL, the CAA DE 2013 proceedings are available online for free.

Łukasz Miszk for CAA PL: 80 participants at Gdansk conference, preparing a new conference, working to become a society under Polish law.

Daniel Loewenborg for CAA Sweden: workshop and conference organised.

20) Any other business

The membership is reminded of the Nick Ryan bursary. The winner of last year's NRB Iris Kramer is thanked at the AGM.