# CAA National Chapter Information and Report

**National Chapter\*: Latin America and the Caribbean**

**Submitted by\*: Eduardo Herrera Malatesta, Sebastian Fajardo, Yoly Velandria, Daniel Sanchez Gomez, Philip Riris.**

**Date Submitted\*: April 11th 2024**

*Please complete the following information about your national chapter. The information in fields with asterisks (\*) will be published on the CAA International website. All other information will not be publicly shared. Reports should be emailed to CAA’s Secretary at* [*secretary@caa-international.org*](mailto:secretary@caa-international.org)*.*

## Chapter Organisational Details

### Chapter Leadership

**Term Dates for the Current Steering Committee:**

|  |  |  |
| --- | --- | --- |
| **Name\*** | **Chapter Position\*** | **Email Address** |
| Eduardo Herrera Malatesta | Chair | [e.n.herrera.malatesta@arch.leidenuniv.nl](mailto:e.n.herrera.malatesta@arch.leidenuniv.nl) |
| Sebastian Fajardo | Secretary | [s.d.fajardo.bernal@liacs.leidenuniv.nl](mailto:s.d.fajardo.bernal@liacs.leidenuniv.nl) |
| Yoly Velandria | Treasurer | [velandria@gmail.com](mailto:velandria@gmail.com) |
| Daniel Sanchez Gomez | Membership and Outreach Officer | [daniel-sanchez-gomez@edu.ulisboa.pt](mailto:daniel-sanchez-gomez@edu.ulisboa.pt) |
| Philip Riris | Publication Officer | [priris@bournemouth.ac.uk](mailto:priris@bournemouth.ac.uk) |

*All National Chapters must have at least three officers according to CAA’s Constitution. Any time there is a change in your chapter’s leadership, please notify the CAA Secretary.*

**CAA Steering Committee Representative\*: Eduardo Herrera Malatesta**

This is often the chair, but any member of the chapter’s leadership can be designated as the Steering Committee representative. However, the Steering Committee representative **must be a member of CAA International** while serving in this capacity**.**

## Chapter Membership

**Total Number of Current Members:**

**If you have different membership categories for Full Members, Students, and/or Low-Income Members, please provide the numbers of members at each level:**

|  |  |
| --- | --- |
| **Membership Level** | **Number of Members** |
| **Full members** | **12** |
|  |  |
|  |  |
|  |  |
|  |  |

## Chapter Contact Information

**Chapter Website\*: In preparation**

**Chapter Social Media Channel(s) (optional):**

|  |  |
| --- | --- |
| **Platform\*** | **Handle\*** |
| Twitter (X) |  |
| Facebook |  |
| Instagram |  |
| LinkedIn |  |
| YouTube |  |
|  |  |
|  |  |
|  |  |

**General Contact Email for the Chapter\*: caa-lac@caaconference.org**

*If you do not have a general chapter email address, please contact the secretary to have one created. The email can be set up as a separate inbox or as a forwarding account.*

## Chapter Description

**Brief Description of Your Chapter\*:**

*Please provide a few sentences or a paragraph describing your chapter, such as the kinds of activities you organise, when it was founded, who should join, etc. These descriptions should not include specific details about upcoming activities as they are meant to be “evergreen” and to drive traffic to your chapter’s website to learn more.*

An umbrella chapter for these regions aims to promote activities better, integrate colleagues across regions, and increase the chances of finding funding to organize events, activities, courses and finance participants' attendance at CAA International’s annual meeting. This chapter will be connected as much as possible with the existing ones in Brazil and Mexico and any other national chapter that might be created in the future. Any individual or organization from a country with an existing chapter is welcome to become a member and have the same benefits as any other member in the CAA LAC chapter. CAA LAC is a non-profit organization.

The membership of CAA LAC is open without payment to anyone supporting the aims of CAA International and CAA LAC. Membership of CAA LAC does not include a free membership to the CAA International (https://caa-international.org). Members who wish to attend the annual conference of the CAA International must become members of that organisation according to the constitution published at https://caa-international.org/constitution/ (article 3). Members of CAA LAC are entitled to the following: 1) Keep their name and address on the mailing list held by the convenors of CAA LAC. 2) Receiving a copy of all electronic mailings circulated to the membership of CAA LAC. 3) Voting at the general meetings of CAA LAC. 4) The CAA LAC will treat all members’ information following the European General Data Protection Regulation (GDPR).

**Translated Description in Your Chapter’s Language(s)\*:**

*If you would like to include the same description in your chapter’s language(s) as well, please provide the translation.*

**Español**

Un capítulo que abarque toda Latinoamérica y el Caribe tiene como objetivo promover actividades, integrar a colegas de todas las regiones y aumentar las posibilidades de encontrar financiación para organizar eventos como charlas y cursos. Así como financiar la asistencia de los miembros del capítulo a la reunión anual de CAA International. Este capítulo estará conectado tanto como sea posible con los existentes en Brasil y México y con cualquier otro capítulo nacional que pueda crearse en el futuro. Cualquier individuo u organización de un país con un capítulo existente es bienvenido a convertirse en miembro y tener los mismos beneficios que cualquier otro miembro del capítulo CAA LAC. CAA LAC es una organización sin fines de lucro.

La membresía de CAA LAC está abierta sin pago a cualquier persona que apoye los objetivos de CAA International y CAA LAC. La membresía de CAA LAC no incluye una membresía gratuita a CAA International (https://caa-international.org). Los miembros que deseen asistir a la conferencia anual de CAA International deben convertirse en miembros de esa organización de acuerdo con la constitución publicada en https://caa-international.org/constitution/ (artículo 3). Los miembros de CAA LAC tienen derecho a lo siguiente: 1) Mantener su nombre y dirección en la lista de correo mantenida por los convocantes de CAA LAC. 2) Recibir todos los correos electrónicos circulados entre los miembros de CAA LAC. 3) Votar en las reuniones generales de CAA LAC. 4) CAA LAC tratará toda la información de los miembros de acuerdo con el Reglamento General de Protección de Datos (RGPD) europeo.

**Français**

Un chapitre couvrant toute l'Amérique latine et les Caraïbes vise à promouvoir des activités, à intégrer des collègues de toutes les régions et à augmenter les possibilités de trouver des financements pour organiser des événements tels que des conférences et des cours. En plus de financer la participation des membres de la section à l'assemblée annuelle de CAA International. Ce chapitre sera connecté autant que possible à ceux du Brésil et du Mexique et à tout autre chapitre national qui pourrait être créé à l'avenir. Toute personne ou organisation d'un pays avec une section existante est bienvenue à devenir membre et à bénéficier des mêmes avantages que tout autre membre de la section CAA LAC. CAA BAC est un organisme à but non lucratif.

L’adhésion à CAA LAC est ouverte sans paiement à toute personne qui soutient les objectifs de CAA International et de CAA LAC. L’adhésion à CAA LAC n’inclut pas une adhésion gratuite à CAA International (https://caa-international.org). Les membres souhaitant assister à la conférence annuelle de CAA International doivent devenir membres de cette organisation conformément à la constitution publiée sur https://caa-international.org/constitution/ (article 3). Les membres du CAA LAC ont le droit de : 1) Maintenir leur nom et leur adresse sur la liste de diffusion tenue par les organisateurs du CAA LAC. 2) Recevez tous les courriels circulant parmi les membres du CAA LAC. 3) Vote aux assemblées générales du CAA LAC. 4) CAA LAC traitera toutes les informations des membres conformément au Règlement général européen sur la protection des données (RGPD).

# Report for the CAA National Chapter of Latin America and the Caribbean

**Reporting Period\*: First cycle of the first CAA LAC steering committee**

**Submitted by\*: Eduardo Herrera Malatesta**

**Date Submitted\*: 23/09/2024**

**Update on the National Chapter Activities:\*** *(Please insert additional pages, if needed)*

## Updates for CAA’s ESC

**Is there any information about your chapter or its activities that you would like to tell CAA’s Executive Steering Committee? This information will only be shared with the CAA’s officers and will not be made publicly available.**

We are waiting to have the website up and running to start the full advertisement of the chapter and the activities.